

## What Students Should Know

### 1. Alien Registration (Guidebook: p. 24)

You need to be registered as an international student in the city where you live. The “alien registration card” will be issued in about one month’s time. However, you will be able to receive a certificate as an international student if needed at the nearest branch of City Hall, Minami-Senri in Suita and Hotarugaike or Senri-chuo in Toyonaka, until the card is issued.

### 2. Temporary Leave and Re-entry into Japan (Guidebook: p. 25)

When you wish to leave Japan for a short period of time, for example during vacation time, you are requested to receive permission from your supervisor and submit an application form of temporary leave to the division in charge of your school. Similarly, it is extremely important for students to get a re-entry permit from the Osaka Immigration Office. If you leave Japan without receiving this permit, you will not be able to re-enter Japan easily. See the Guidebook for further details.

### 3. Work Permit for Part-time Jobs (Guidebook: p. 25)

If you would like to work part-time, you must obtain permission from the Immigration Office first. Since your visa’s status is “student”, you cannot work for more than 14 hours per week. If you wish to apply for a permit, contact the appropriate section of your school or graduate school.

### 4. National Health Insurance (Guidebook: p. 39)

Since you have joined the National Health Insurance Plan, you will pay only 30% of your medical bill when you receive medical treatment. However, you will need to pay the premium on the insurance. The notification paper will be sent to your residence from City Hall and you are required to pay the premium at a bank or a post office every month. You may also pay the premium altogether if you desire to do so. Every time you go to a hospital, you must bring the Health Insurance Certificate (card) with you to receive coverage.

### 5. JASSO Medical Fee Reimbursement

The “Medical Fee Reimbursement Program” provided by the Japan Student Services Organization (JASSO) was repealed from April 2009.

### 6. Disaster and Accident Insurance for Students (Guidebook: p. 41)

We also strongly recommend that you obtain this insurance too. This insurance covers some potentially high costing accidents that are not fully covered by the National Health Insurance. For instance, science students have a risk of injury during experiments and are therefore encouraged to enroll in this insurance. We will distribute the Handbook for Application on orientation day.

### 7. JASSO Scholarship and OU Scholarship

Please go to the office of your school at the beginning of every month and sign the scholarship sign-up form as proof of your enrollment.

If you leave Japan for a whole month or if you fail to sign by the end of the month even if you are in Japan, you are not entitled to receive a stipend for that month.